

BE INSPIRED TO DO MORE
EXCELLENCE
IS ATTAINABLE

INSPIRATIONAL
PERSPECTIVES LIMITED



TRAINING AND
CAPACITY DEVELOPMENT
PROGRAMMES 2010



UTILISE THE
POWER IN YOU
POSITIVELY



WELCOME TO INSPIRATIONAL PERSPECTIVES

WHO WE ARE

Welcome to Inspirational Perspectives Limited – A leading Training and Capacity Development Organisation. The range of quality programmes contained in this brochure has been specially designed with the needs of the Nigerian and Sub-Saharan audiences in mind.

WHAT WE DO

We specialise in designing and delivering cutting-edge and practical training and capacity development programmes in management, leadership, project and programme, business skills and executive coaching around the world.

OUR VISION

First choice in human and capacity development programmes.

OUR MISSION

Inspiring managers of today ... developing leadership capacity for tomorrow.

OUR TALENTS

Our talents are highly skilled, experienced and inspiring training consultants and senior executives with several years of experience in creating lasting change within several organisations and institutions.

OUR CORE VALUES

At the heart of who we are and how we work are our core values:

People: helping people be the best they can be

Capability: the expertise to deliver

Innovation: continually moving forward

Creativity: a little bit of magic in our programmes

Environment: looking after everyone's future

Integrity: keep our promises; open, honest and fair

Partnering: building and sustaining relationships

Passion: engaging and inspiring

Diversity: variety of experts

WELCOME TO INSPIRATIONAL PERSPECTIVES

OUR OPEN COURSES

There has never been a better time to invest in your people. After all, your staff is the company's most important asset - train them to be the best and they will help you win the battle against the competition.

Open courses is one of the most cost effective options your organisation can use if you have a few people requiring training. By concentrating on improving essential skills, our open courses can play a vital role on your path to success. Our range of open programmes is contained in this brochure.

Some of the benefits of attending our open programmes:

Our clients and delegates will experience:

- Highly competitive and top quality programmes
- Best value and Excellent Return on time and Investment
- Improved individual and organisational performance
- Effective and efficient partnership working

OUR IN-COMPANY COURSES

In-Company Training

In addition to our open programmes, all of our courses can be delivered exclusively to your organisation at a date and location to suit your needs.

You will get the same expert solutions from our internationally renowned consultants with the added flexibility and reduced travel and accommodation costs of running the course on site. If there are over 10

delegates requiring training in the same subject area/ programme it can be more cost effective than attending open courses.

Benefits of In-house bespoke Training Programmes are as follows:

- Course held where and when you want it
- Saves travel and accommodation costs
- Can reduce time away from the office
- Often used as or tied into team building events
- Provides a quick and cost effective way to develop key skills within your team
- Sometimes more cost effective than sending people on individual courses

OUR APPROACH

We recognise that each organisation faces unique culture, issues and challenges. Our approach is simple, engaging and personalised. We work in partnership with our clients using the following steps:

1. We meet with our client to identify their core needs and expectation
2. We invest time and resources to understand and appreciate our client's unique culture, values and situation
3. We design and deliver innovative and practical solutions that will exceed our client's key expectations
4. We evaluate the outcome of our intervention
5. We provide on-going support through coaching to embed change and behaviours

THE EFFECTIVE MANAGER

MASTER THE FIVE KEY AREAS OF MODERN MANAGEMENT:

1. Communication Excellence
2. Objective Setting
3. Effective Interpersonal Skills
4. Performance Management
5. Motivating and Inspiring Your Team

PROGRAMME OVERVIEW

This intensive programme offers an immersion in the fundamentals of management. You'll gain a thorough understanding of what is required to motivate and manage your team successfully and clear structures and tools to enable you to do this. You'll leave with techniques to manage your team, and yourself, for optimum results, and the motivation to put your learning into practice back at work.

TARGET AUDIENCE

This programme is aimed at existing, newly appointed or soon to be appointed managers wishing to sharpen their managerial skills.

PROGRAMME OUTLINE

- Roles and Responsibilities of Managers
- Management styles and Team dynamics
- Motivation and Reward
- Interpersonal Skills and Effectiveness
- Performance Management and Feedback
- Objective Settings
- Dealing with Difficult Situations Effectively

BENEFITS

- Vital interpersonal skills for becoming a successful, respected manager
- Tried and tested techniques to get the best out of your team
- An awareness of your own communication style
- Motivational techniques
- Communication skills that work upwards and downwards through your organisation
- The confidence to give useful feedback and tackle conduct issues
- The ability to manage your time and delegate with confidence
- Assertive techniques to deal with conflict and say 'no' when required

DATE AND TIME

Monday 12th – Wednesday 14th July 2010

Monday 15th – Wednesday 17th November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

THE INSPIRATIONAL MANAGER

BECOME AN INSPIRATIONAL AND EFFICIENT MANAGER

PROGRAMME OVERVIEW

This is our most comprehensive management development programme, consolidating key skills such as team development, performance management, coaching and self management into a clearly structured programme. Banish 'beige' management and really inspire your people to achieve.

TARGET AUDIENCE

Managers from any discipline, who wish to learn, revise or develop their management techniques and become an inspirational manager.

PROGRAMME OUTLINE

- The purpose and expectations of management – why is it so important?
- What is a manager's role in relation to the task, team and individual
- Three key management styles
- Team dynamics and leadership
- The essentials of self-management
- How to manage performance of the team and the individual
- Role clarity, objective setting and review
- The importance of feeding back correctly – the difference between
 - motivational and developmental feedback
 - Communication
- How to deal with conduct and capability issues
- Handling difficult situations assertively for positive outcomes

- The principles of workplace motivation and the key elements of motivation
- Interviewing skills for managers
- How to conduct an appraisal and why they are important
- How to coach your staff and provide support to help them achieve their own personal objectives
- Delegating with confidence
- Running a team meeting and making it effective
- Managing upwards

BENEFITS

- Techniques to build a team for excellent workplace performance
- Skills to achieve positive results from difficult situations
- The ability to communicate with greater assurance to get points across and achieve objectives
- Improved personal impact
- Interaction with experienced actors who will role-play skills and theory in practice

DATE AND TIME

Monday 19th July – Wednesday 21st July 2010

Monday 1st – Wednesday 3rd November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

LIBERATING LEADERSHIP

BECOME A LEADER THAT WILL HELP, COACH, TEACH, EMPOWER AND ULTIMATELY INSPIRE YOUR PEOPLE

PROGRAMME OVERVIEW

This intensive programme is about harnessing the forces in today's economy to your personal advantage, aligning your purpose, vision and values to drive forward organisational progress with you at the helm. It's about being a leader and an inspiration rather than just a manager. It teaches you how to identify your goal, clearly and consistently; to communicate it to your people and then enable and inspire them to achieve it for you.

TARGET AUDIENCE

Ambitious managers who want to become leaders, managers who are tired of only having time to spin the plates or to put out fires, those who realise that achievement comes through other people not in spite of them.

PROGRAMME OUTLINE

- The difference between management and leadership
- Leadership theory and leadership myths
- The essential qualities of a natural leader
- Know why leaders fail and use that knowledge to ensure your success "
- Develop your leadership potential
- Adapt appropriate leadership styles to the requirements of the situation
- Identify obstacles to leadership development and learn to combat them

- Nurture a set of values within your team and decide your ultimate leadership goal
- Be a dynamic leader
- Empower your people – seven reasons why people will follow you
- Discern what motivates people at the deepest level and communicate
- the essentials
- Determine your purpose and vision and stick to them

BENEFITS

- Ability to grasp the forces reshaping attitudes to work and leadership in the 21st century.
- Confidence to use distinct leadership styles to meet different situations
- Ability to develop your soft skills towards the achievement of hard targets

DATE AND TIME

Monday 26th – Wednesday 28th July 2010

Monday 25th – Wednesday 27th October 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

STRATEGIC PLANNING & MANAGEMENT

PROGRAMME OVERVIEW

This intensive programme is designed to stretch individuals and equip them with the skills and confidence to manage in a fast moving and complex environment. This course offers managers tried and tested models, concepts and tools to confidently address the dilemmas faced in today's rapidly changing world.

TARGET AUDIENCE

This intensive programme is designed for high flying Middle and Senior Management who are willing to develop in-depth knowledge, skills and abilities on the success principles of thriving individuals and organisation.

PROGRAMME OUTLINE

- Understanding your Organisation: Its Role and Purpose
- Strategy and Strategic Management
- Strategic Analysis
- Analysing and Evaluating the Internal Environment
- Analysing and Evaluating the External Environment
- Summarising the Current Position
- Strategic Development and Review
- Implementing Strategies and Monitoring
- The Management of Change
- Monitoring Performance
- Organisations and Leadership Today
- Personal Development

BENEFITS

- Understand the key elements of strategic management and planning.
- Apply the concepts, tools and analytical techniques used in strategic management.
- Understand the issues and dilemmas now facing organisations at a strategic level.
- Devise or participate in a strategic review of an organisation.
- Recognise the key issues involved in change management.
- β Define the leader's role in today's increasingly complex business environment.

DATE AND TIME

Monday 2nd August – Wednesday 4th August 2010

Monday 18th – Wednesday 20th October 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

THE MAGIC OF EXEMPLARY MANAGEMENT & LEADERSHIP

PROGRAMME OVERVIEW

In the twenty-first century, leaders are made, not born. Whatever your current skill-base, you can build on it. Good leaders are expected to be able to achieve set and agreed goals and targets, solve problems, capitalize on new opportunities and navigate through the ever changing landscape of their operating environments. Leadership is a complex process by which the leader influences others to perform and achieve. The leadership attributes – belief, values, ethics, character, knowledge, and skills – are all traits which can be learned. This 3 – day programme provides the basis for understanding what leadership is and what leaders do to be successful.

TARGET AUDIENCE

This programme is aimed at Directors, Deputy Directors, Assistant Directors and Senior Executives.

PROGRAMME OUTLINE

- Keep up-to-speed with best practice in leadership competencies and skill sets
- Examine and explore successful strategies for inspiring and leading others
- Learn how to apply leadership skills and competencies to a wide range of key interfaces including managers, team leaders, key staff, internal and external customers and suppliers (all of whom have diverse needs and work profiles)
- Reinforce and practice skills and techniques that ensure effective leader communication that impacts well on the rest of the organisation

- Evaluate, monitor and measure your own performance with a view to further
- career growth and personal development

BENEFITS

- Become more of a forward-thinking ‘visionary’ leader and less of a manager
- Learn to project confidence and inspire others
- Develop more effective influencing skills
- Learn how to encourage trust and support from others
- Understand your own profile as a leader and a manager
- Develop an insight into what motivates others (key interfaces)
- Benchmark yourself against the key competencies that are required to be an effective leader
- Become more efficient at controlling and monitoring quality and performance through others
- Learn how to share and disseminate information in the most appropriate and timely manner
- Improve and sharpen your team leading skills

DATE AND TIME

Monday 13th – Wednesday 15th September 2010

Monday 11th – Wednesday 13th October 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

THE ART OF MANAGING REFORM AND CHANGE PROGRAMMES EFFECTIVELY

PROGRAMME OVERVIEW

This programme introduces reform and change managers to a range of modern change management practices, techniques and tools that ensure successful implementation.

The training will provide you with the opportunity to explore your own change situations and also practice using a selection of practical change tools and techniques specifically designed to support your implementation of strategic change within your organisation.

TARGET AUDIENCE

This programme is suitable for managers and senior executives with responsibility for implementing and leading the introduction of reform and change initiatives and programmes in complex organisations

PROGRAMME OUTLINE

- Identify varying types of change that occur in organisations
- Leading and managing change: the change agent’s role
- Planning and introducing change - theory and best practice
- Handling people and communications - building motivation and commitment for Change
- Future roles and accountabilities - and recognising development needs
- Providing support and empathy, checking effectiveness and appreciating difference
- Change in teams - retaining and developing high performance
- Personal and team strategies for making change happen ‘on the ground’: maintaining momentum

- Monitoring change and critical success factors: transition curves
- Encouraging creativity, innovation and knowledge building
- Create strategies for overcoming barriers to change
- Engage and gain stakeholder commitments during change
- Action planning

BENEFITS

This training will help participants to embed key change principles, skills and techniques within their organisation. It will assist participants in developing an incisive grip on the implications of planned change, and in building their support for each other and their teams in delivering change and reform effectively.

DATE AND TIME

Monday 27th – Wednesday 29th September 2010

Monday 22nd – Wednesday 24th November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

HUMAN RESOURCE MANAGEMENT SKILLS

PROGRAMME OVERVIEW

This practical and intensive course provides a broad overview of HR issues, its role within organisations and how it can help you and your organisation!

TARGET AUDIENCE

Managers with responsibility for providing advice on HR as part of their role or those who may be taking on more HR responsibilities

PROGRAMME OUTLINE

- HR - The Role and Responsibilities
- HR Best Practice - An Overview
- Human Resource Planning
- Learning and Development
- Recruitment and Selection
- Performance Management
- Business Strategy and Strategic HR
- Employment Law
- Legal Responsibilities of the Employer
- Discipline, Redundancy, Dismissal and Absence Management
- Formulating an action plan

BENEFITS

- Understand the current and future responsibilities for HR specialists
- Plan for people needs in the workplace
- Recruit and select the right people
- Handle sensitive issues - ethical issues, termination, redundancy, sickness,
- Use HR best practice in your role
- Put equality into practice in the workplace.
- Develop an HR strategy aligned with your organisation's goals
- Assess latest thinking: HR interventions that make a difference
- Measure and demonstrate HR success and benchmark the HR function
- Participate in performance management and appraisals

DATE AND TIME

Monday 27th – Wednesday 29th September 2010

Monday 11th – Wednesday 13th October 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

EMOTIONAL INTELLIGENCE AT WORK

BUILD STRONG WORKING RELATIONSHIPS THROUGH CONTROL OF YOUR OWN EMOTIONS

PROGRAMME OVERVIEW

This programme is about understanding how emotion affects work performance and relationships in the workplace. It demonstrates how to ensure emotions can be controlled and focused into greater 'task efficiency' and 'relational effectiveness'. A combination of insight, skills and abilities are identified and practised to enable you to drastically improve your ability to grasp what is driving a particular situation and adapt your behaviour to gain the most beneficial outcome.

TARGET AUDIENCE

This programme is aimed people working in environments where there are frequent and challenging interactions with colleagues and customers and clients. Particularly useful for those who need to understand the underlying nature of their own and others' responses, and who want to improve the quality of their interactions.

PROGRAMME OUTLINE

- Understanding how emotions work
- The relationship between emotion and intelligence
- How emotions can affect everything we think, feel and do
- Why we become emotionally over-sensitive
- How to avoid emotional confusion
- How to manage and control one's own emotions

- The difference between reaction and response
- The relationship between emotion and motivation
- Identifying the learned beliefs that shape many of our emotions
- Increasing self-motivation
- How to respond to others' emotions
- Cultivating awareness of others' emotions
- Non-verbal communication and how to listen with your eyes
- The difference between empathy, sympathy and apathy
- The art of non-violent communication

BENEFITS

- A clear understanding of how working relationships can be improved
- An insight into the underlying emotions which shape one's own
- and others' behaviours
- An ability control and deal with one's own emotions
- The skills to read and respond effectively to the emotions of others
- An understanding of how to build empathic relationships with others

DATE AND TIME

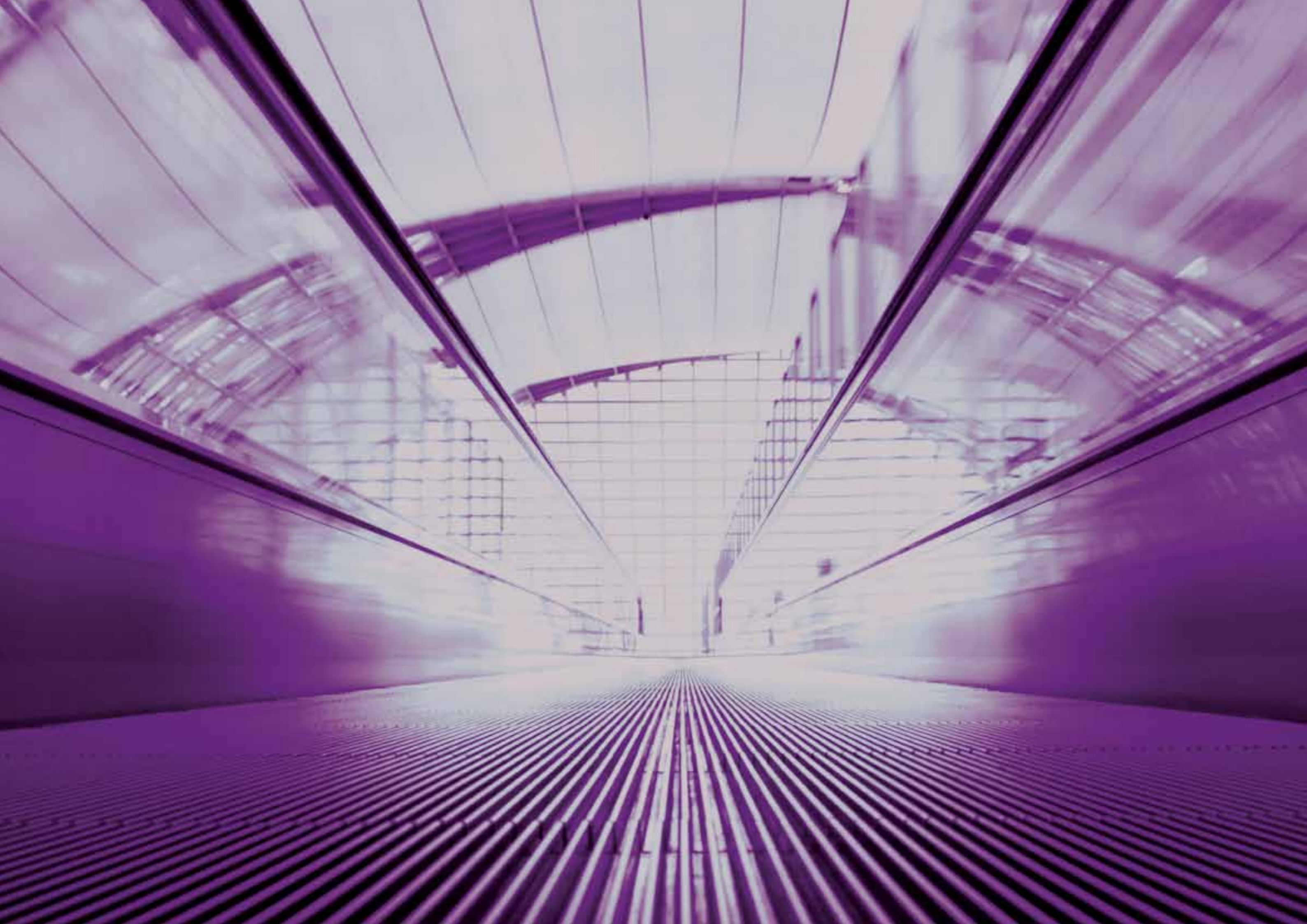
Monday 18th – Wednesday 20th October 2010

Monday 22nd – Wednesday 24th November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna



FINANCE FOR NON-FINANCIAL MANAGERS

TAKE THE FEAR OUT OF FINANCE

PROGRAMME OVERVIEW

This programme will focus on how to interpret key financial statements highlighting the questions and areas that matter. It identifies warning signals that managers need to be aware of and shows how to understand key performance indicators to drive profitability. Delegates will learn how to appraise capital projects with confidence, allowing them to make the best decisions for their business.

TARGET AUDIENCE

Those who need to understand the financial implications of their day-to-day decisions to increase the profitability and performance of their business. This course is suitable for managers with little or no financial knowledge.

PROGRAMME OUTLINE

- The business cycle: understand how money flows in a business
- Business objectives: use financial data to achieve business targets
- The profit and loss statement, the cash flow statement and the balance sheet.
- Accounting policies and how to stop abuses
- Profit vs cash and other key financial ratios
- Working capital management
- Cash flow management
- Cost control and reduction
- Improving margins and sales in your business
- Break even analysis
- Capital investment techniques

BENEFITS

- Understanding of financial accounts and reports
- The use and understanding of financial concepts
- Analytical skills to interpret financial results using ratios
- Ability to manage budgets more effectively

DATE AND TIME

Monday 13th – 15th September 2010

Monday 25th Wednesday 27th October 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

FINANCE FOR SENIOR MANAGERS

MASTERY OF COMPLEX FINANCIAL ACCOUNTS AND FORECASTS FOR SENIOR MANAGERS

PROGRAMME OVERVIEW

Finance is at the heart of any business and all directors need to be able to understand the terminology used, interpret financial statements and assess the health of his or her business through important key performance indicators. More importantly they need to be able to use this information to drive business success.

TARGET AUDIENCE

Senior managers who need to improve their understanding of financial matters in order to make a more strategic contribution to the financial health of their organisation.

PROGRAMME OUTLINE

- Management and statutory accounts
- How to put your ideas across in a manner and language that the chief executive and finance director will understand
- Calculate and interpret financial data
- The profit and loss account and the balance sheet
- Asset management
- Cash flow forecast
- Budgeting with accuracy
- Contribution
- Break-even analysis
- Assessment of financial health
- Financial terminology
- Calculate and interpret key performance ratios

BENEFITS

- Understanding of the terminology to enable a more strategic role in
- financial board discussions
- Optimised productivity and profitability by managing your company's assets and costs
- Better informed strategic business decisions based on P&L and
- balance sheet
- Know-how to control fixed and variable operating expenses to
- maximise your bottom line
- Skills to use commonly accepted financial ratios to assess the health of your business
- An understanding of the difference between management accounts and statutory accounts and what they say about your business

DATE AND TIME

Monday 12th – Wednesday 14th July 2010

Monday 1st – Wednesday 3rd November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

MANAGING SUCCESSFUL PROJECTS

MANAGE A PROJECT TO ENSURE YOU ACHIEVE OUTCOMES TO SCHEDULE WITHIN BUDGET.

PROGRAMME OVERVIEW

Effective project techniques help you reduce spend, beat deadlines and plan for problems before they occur. All projects need a beginning, middle and end, and this course will show you the essential components required in planning the project and give you the confidence and immediately useful tools to put them into practice back at work.

TARGET AUDIENCE

This programme is essential for those who manage projects, or those who are about to become involved in the management, planning or implementation of a project.

PROGRAMME OUTLINE

- The Project Management Life Cycle
- Setting Up for Success
- The Project Team
- Managing Project Risks
- Project Scheduling
- Project Budgeting
- Project Tracking and Control
- Project Reports
- Project Closing

BENEFITS

- Efficient implementation of your project through organisation and preparation
- Skills to cost, estimate and budget with precision to guarantee efficient
- use of resources
- Better management of change and conflict to prevent disruption to the project schedule
- Practical techniques for measurement and control

DATE AND TIME

Monday 13th – Wednesday 15th September 2010

Monday 8th – Wednesday 10th November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

POLICY DEVELOPMENT & IMPLEMENTATION

PROGRAMME OVERVIEW

To provide a more detailed overview of policy issues and provide practical experience in the formation and implementation of policy at varying levels.

TARGET AUDIENCE

This programme is designed for both leadership (i.e. decision-makers) and members of staff involved in policy development and implementation. Delegates are encouraged to bring along existing policies or policies that they are working on.

PROGRAMME OUTLINE

- Demonstrate an understanding of the basic issues of policy making
- Understanding the varying levels of policies
- The role of employees in policy development
- The role of management in implementing policies
- Explain the main features of making policy
- Discuss the impact of complexity on the design and implementation of policy
- Explain the purpose and main methods of consultation
- Construct a ROAME statement for a project
- Discover and compare best practice in policy making
- Carry out effective scanning and consultation to design policy
- Communicating policy
- Gaining and sustaining buy-in
- Monitoring and evaluating policy impact

BENEFITS

- Understand different types and approach to policy
- Greater understanding of the policy drivers, issues, problems, opportunities and vision
- Understand the policy development cycle and how it links with local, national and international initiatives
- Understand the critical success factors in policy development and implementation

DATE AND TIME

Monday 27th – Wednesday 29th September 2010

Monday 15th – Wednesday 17th November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

THE ART OF PROCUREMENT – ACHIEVE BEST VALUE FOR MONEY

PROGRAMME OVERVIEW

This programme will equip you to understand the 3P's (purpose, principle and practices) of procurement in conducting your business activities. Throughout the programme we will unpack procurement from an alternative perspective – Out of the box.

TARGET AUDIENCE

This valuable programme is for those who want to understand the implications of their day-to-day purchasing decisions and how they can increase business performance. This course is suitable for people with little or no procurement knowledge.

PROGRAMME OUTLINE

- Defining procurement
- Procurement in context
- Key procurement concepts and explanations
- The procurement lifecycle
- Approaches to procurement
- Environments for procurement
- Generating and evaluating options
- Developing a business case
- Procurement strategy
- Project management and resource planning
- Risk in procurement
- Supplier market assessment
- Fairness and equality
- Managing Procurement contracts

BENEFITS

- An unpacked overview of procurement
- Understanding how to plan for procurement
- How to manage your contracts and be contract managed
- Knowing and managing your greatest assets
- Tools and tips to improve overall performance
- Future proofing tips for your procurement activity

DATE AND TIME

Monday 19th – Wednesday 21st July 2010

Monday 1st – Wednesday 3rd November 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

CONFLICT RESOLUTION IN THE WORKPLACE

PROGRAMME OVERVIEW

This programme will illustrate that conflict is natural whenever human beings work together; therefore it is critical that managers and staff have the skills to handle and manage conflict in productive ways. Through a combination of inputs and interactive exercises, participants will learn different conflict resolution styles and how and when to use them, how to strengthen staff trust and morale using positive verbal and non-verbal communication techniques, and effective intervention and facilitation strategies.

TARGET AUDIENCE

This intensive programme has been designed for senior and middle managers who would like to have a greater understanding of why conflicts exist in the workplace and strategies and tools to manage conflict effectively in the workplace.

OBJECTIVES

To give participants techniques, tools and tips for resolving conflict in a confident and understanding manner.

PROGRAMME OUTLINE

- The context of conflicts in the workplace
- The Positives and Negatives of Conflict
- Types of Conflict
- Using the Johari Window
- The Stages of Conflict
- Discovering Your Own Conflict Resolution Style
- The Communication Funnel
- Best Practices in conflict resolution
- Developing Your Questioning and Listening Skills
- The Steps to Ironing Things Out
- Developing Your Facilitation Skills
- Setting Norms
- Making the right Intervention
- Developing and Embedding Positive Behaviours in the Workplace

BENEFITS

- Identify their preferred approach to handling and resolving conflict
- Apply key principles, techniques and tips when trying to resolve conflict at work
- Through skills practice build their confidence to tackle conflict at work
- Produce an action plan to transfer their learning to the workplace

DATE AND TIME

Monday 26th – Wednesday 28th 2010 July

Monday 25th – Wednesday 27th October 2010

Time: 9.30am – 4pm Daily

LOCATION

Kaduna

VENUE DETAILS

DURATION FOR ALL PROGRAMMES

3 Days

DELEGATE FEE FOR ALL PROGRAMMES

NGN95,000

PROGRAMME LOCATION

Code Training & Seminars

No. 6 Rabah Close, off Rabah Road

Malali, GRA

Kaduna

OUR CONTACT DETAILS:

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Abuja, Nigeria

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+9447595 023 483

Email: info@inspirationalperspectives.com
ade@inspirationalperspectives.com

PROGRAMME REGISTRATION DETAILS

BOOKING METHODS

We have 3 easy ways to book.



Online: visit www.inspirationalperspectives.com



E-mail: email your completed registration form to:
registration@inspirationalperspectives.com



Call: Customer Services on 08036 764 711, 08027 638 870

Upon receipt of your registration form and full payment, you will receive a confirmation letter to validate your registration.

BOOKING TERMS AND CONDITIONS

The fee for these programme cover all written materials, refreshments and lunch on programme days.

CANCELLATIONS/SUBSTITUTIONS

Upon receipt of your registration form, your place(s) will be confirmed. Any cancellation/transfer must be in writing 4 weeks before the event.

The background is a deep purple gradient. On the right side, a bright white light source creates a horizontal beam of light that tapers towards the center. On the left side, a sunburst effect radiates from the center towards the left edge. The overall composition is symmetrical and dynamic, suggesting a path or a journey.

INSPIRING MANAGERS OF TODAY..
DEVELOPING LEADERSHIP
CAPACITY FOR TOMORROW..

INSPIRATIONAL
PERSPECTIVES LIMITED



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